

Planning for Internal Verification

BTEC





Session Content

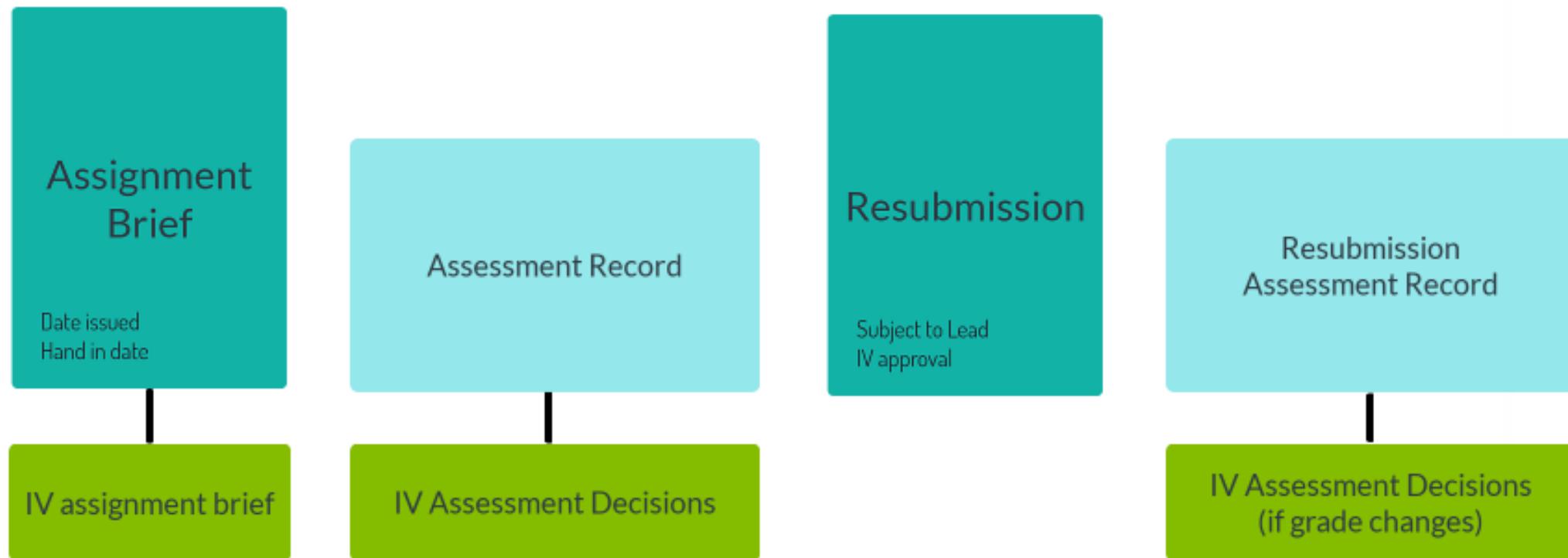
1. Internal Verification Overview
2. Assessment Plan
3. Internal Verification Plan



Internal Verification Overview

- BTEC Level 1 Entry and Introductory Suite (from 2016)
- BTEC Level 1/2 Firsts
- BTEC Level 1/2 Tech Awards
- BTEC Level 2 and 3 Technicals
- BTEC 2010 (Legacy) Level 3 Nationals, Level 2, Level 1 and Entry Level
- BTEC RQF Level 3 Nationals

Internal Verification Overview



Internal Verification Overview

Certification

The date of certification is the date that certificates are received by your centre.

BTEC Documentation to Retain

Assessment plans

Assignment briefs

Assessment records (learner feedback)

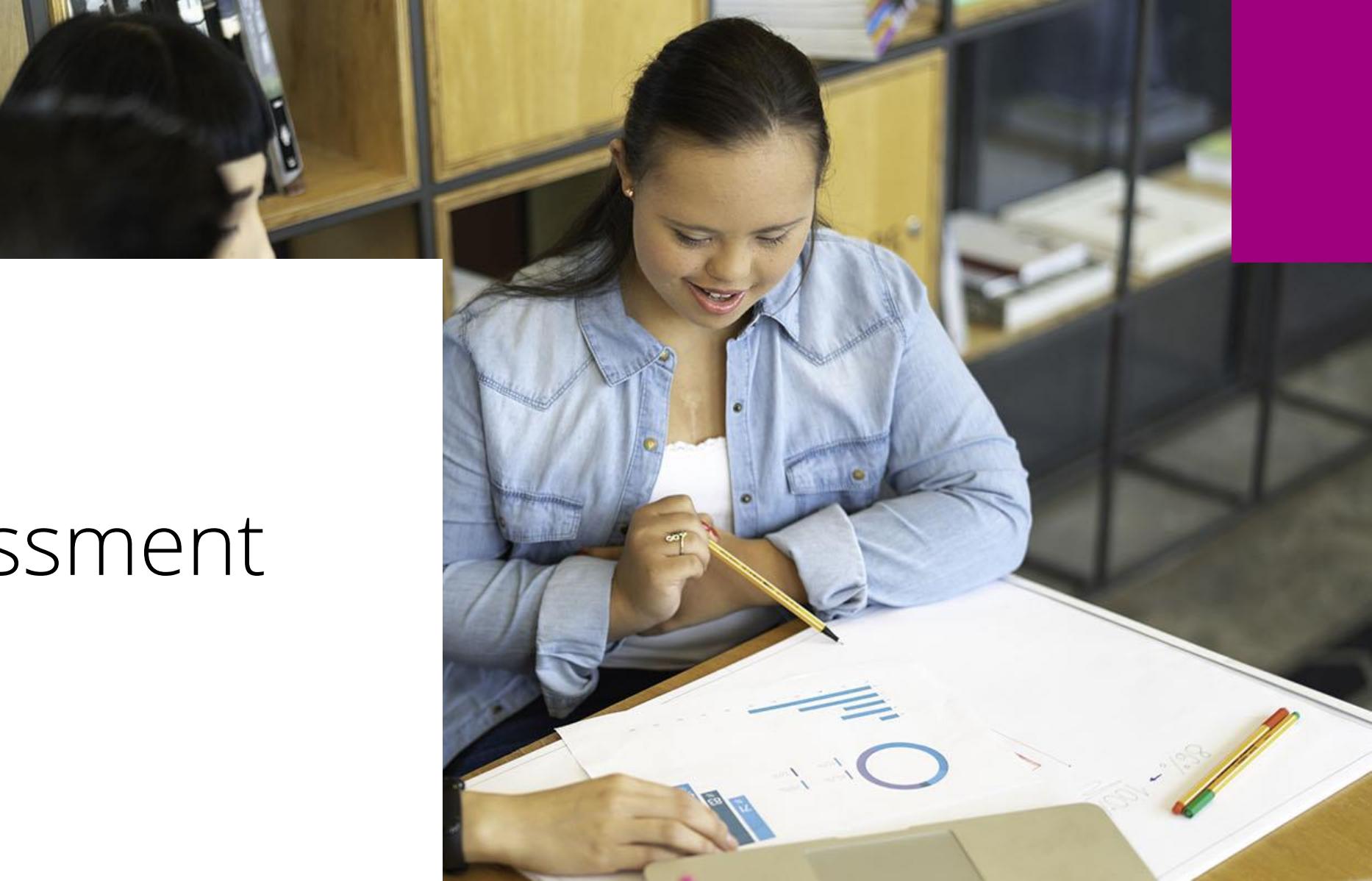
Learner authentication records

Internal verification records

Assessment tracking of learner achievement

Must be retained for at least 3 years

Assessment Plan



Activity 1, BTEC Assessment Plan example

BTEC Level 1/Level 2 First Award in Construction and the Built Environment (2020-2022)



Can you identify any errors within the IV planning?

Can you identify any errors within the IV planning?



Internal Verification Plan

Also referred to as an
IV Schedule

Internal Verification Plan (identify which specific learner's assessment decisions have been IV'd on tracking sheets)

Qualification	BTEC Level 1/Level 2 First Extended Certificate in Construction and the Built Environment		Assessor Names:		Sally Smith, Bo Green				
Academic Year:	2020-2022		Internal Verifier Names:		Sally Smith, George Best				
Lead IV Name:	George Best		Dates of Standardisation Meetings:		24 August 2020 / 28 November 2020/ 15 February 2021 / 24 May 2021 27 August 2021 / 29 November 2021/ 17 February 2022 / 25 May 2022				
Assessor Name	<i>Internal Verifier Name</i>	Unit 1	Unit 2		Unit 6		Unit 3		
		Assignment No	Assignment No		Assignment No		Assignment No		
		n/a	1 (x6)	2 (x6)	1 (x4)	2 (x4)	1 (x4)	2 (x4)	
		External Exam	IV (Y/N)	IV (Y/N)	IV (Y/N)	IV (Y/N)	IV (Y/N)	IV (Y/N)	
		Bo Green	Sally Smith	n/a	26/03/21	14/05/21			

Activity 1, BTEC Assessment Plan example

Unit	Unit No & Title	Assignment Title	Targeted Learning Aim/s or Outcome/s	Internal Verification of Assignment Brief Date	Hand Out Date	Internal Assessment Hand in Date or External Assessment Date	Internal Verification of Assessment Decisions Date	Planned Resubmission Date*	Internal Verification of Resubmission Date	Assessor Name	Internal Verifier Name	BTEC Level 1/Level 2 First Award in Construction and the Built Environment (2020-2022)		
												YEAR 10		
1	Construction Technology	External Exam (paper-based exam - 1 Hour)	Learning Aims A - C		Jan/ June							Sally Smith	George Best	
2	Construction and Design	The Scale of the Construction Industry	2A.P1, 2A.P2, 2A.M1, 2A.D1, 1A.1, 1A.2	12/2/2021	26/2/2021	12/3/2021	26/3/2021	9/4/2021	16/4/2021	Bo Green	Sally Smith			
		Construction Design	2B.P3, 2B.P4, 2B.M2, 2B.D2, 2C.P5, 2C.P6, 2C.M3, 2C.M4, 2C.D3, 1B.3, 1B.4, 1C.5, 1C.6	19/4/2021	16/4/2021	30/4/2021	14/5/2021	28/5/2021	4/6/2021	Bo Green	Sally Smith			
YEAR 11														

Internal Verification Plan (identify which specific learner's assessment decisions have been IV'd on tracking sheets)

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Assessor Name	Internal Verifier Name	Unit 1	Unit 2		Unit 6		Unit 3	
		Assignment No	Assignment No		Assignment No		Assignment No	
		n/a	1 (x6)	2 (x6)	1 (x4)	2 (x4)	1 (x4)	2 (x4)
		External Exam	IV (Y/N)	IV (Y/N)	IV (Y/N)	IV (Y/N)	IV (Y/N)	IV (Y/N)
Bo Green	Sally Smith	n/a	26/03/21	14/05/21				
Sally Smith	George Best	n/a			05/11/21	07/01/22	30/03/22	08/06/22

Assessor Name	Sample Size for Assessment Decisions*	Rationale for assessment decisions sample size (take into account previous outcomes from internal and standards verification, experience of Assessor, if the qualification/unit is a new or has been delivered previously)
Bo Green	6	Bo is an experienced assessor and internal verifier although new to assessing unit 2. IV sample will increase to reflect new delivery although the sample size may be reduced as the year progresses
Sally Smith	4	Sally is a very experienced assessor and internal verifier at all levels with at least 4 years delivering this programme. The standards verification process has provided positive feedback on Sally's internal verification with no actions from the SV.



Pearson



Thank you